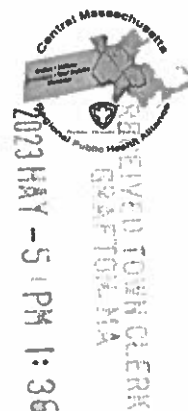




BOARD OF HEALTH
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HEALTH DEPARTMENT

Minutes of Meeting
GRAFTON BOARD OF HEALTH
April 3, 2023



A meeting of the Grafton Board of Health was held on April 3, 2023 and conducted remotely via Zoom and in person. Present was Jennifer Maynard, Vice Chair; Karen Gwozdowski Gauvin, Austin Magnant, William Muller and Daniel J. Finn. Staff and invited guests: Micah Blondeau, Regional Public Health Specialist (CMRPHA); Amelia Houghton, RN, Public Health Nurse (CMRPHA) and Beth Cultrera, Administrative Assistant

A motion was made by Dan Finn to open the meeting at 6:30 p.m., seconded by William Muller via roll call vote: Dan Finn, Austin Magnant, William Muller, Karen Gwozdowski Gauvin, Jennifer Maynard all ayes.

CMRPHA UPDATES:

Micah reported:

- One Food Born illness complaint – he was not able to find any evidence and no other complaints were made. It was found that it may have been a case of Norovirus.
- A few complaints about Grafton Housing Authority on Maxwell Drive are currently being addressed.
- A trash complaint was received, and an order letter was sent to the homeowner (this letter was sent after meeting with the homeowner in person regarding the first complaint in 2022 and now this complaint). If the issue is not addressed further action will be taken in the next week, such as possibly a fine.
- 16 Routine Food inspections were conducted.

NON-CRIMINAL DISPOSITION

The By-Law Study Committee sent an email looking for option updates of violations pertaining to Tobacco Regulations and Polystyrene Reduction Regulations. The current system seems to be working. The Polystyrene Regulations have not had any issues or tickets issued. The Tobacco Regulations need to be checked on with Cherry Tangri, Public Health Prevention Specialist (Tobacco) with the CMRPHA.

Amelia reported:

- The Data Research and Epidemiology Office for the 2024 CHA (Community Health Assessment) process started and the first advisory committee session will be to solicit topics to be included in the CHA from the different communities. Nikki Nixon is the contact person.
- She will be holding a meeting at the Grafton Senior Center to see what the needs are for the seniors besides blood pressure screenings and COVID Clinics.
- Mobile COVID-19 clinics have stopped.

COVID-19 UPDATES: Staff is shifting to Community Health Assessment and public health emergency is ending; we will not be receiving case counts. As a community we can inquire as to data as we feel it is needed. The weekly reporting will no longer occur. Vaccines and boosters are still available; continue to take precautions as needed.

MEETING SCHEDULE:

Per the State meetings can be in person or remote through March of 2025 or if Hybrid, but you must have 3 members in person including the Chair. If the Chair is not one of those able to attend in person, they need to state who would be the acting Chair for that particular meeting. The Open Meeting Law needs to be considered when making a schedule.

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July 10, 2023	Remote
August 7, 2023	Hybrid
September 11, 2023	Remote
October 2, 2023	Remote
November 6, 2023	Hybrid
December 4, 2023	Hybrid

However, this schedule can change due to potential conflicts that may come up. Appropriate public notice will be given.

NOMINATIONS:

Motion was made by Karen Gwozdowski Gauvin to nominate Melinda McKendrick as Animal Inspector; seconded by William Muller via roll call vote: Dan Finn, Austin Magnant, William Muller, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

Motion was made by William Muller to nominate Jay Husson as Animal Inspector; seconded By Dan Finn via roll call vote: Dan Finn, Austin Magnant, William Muller, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

Motion was made by Dan Finn to nominate Keith Elmes as Assistant Animal Inspector; seconded by William Muller via roll call vote: Dan Finn, Austin Magnant, William Muller, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

MINUTES

January 3, 2022 A Motion made by Dan Finn to accept the Minutes of January 3, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

January 10, 2022 A Motion was made by Dan Finn to accept the Minutes of January 10, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes

February 7, 2022 A Motion was made by Dan Finn to accept the Minutes of February 7, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

March 7, 2022 A Motion was made by Dan Finn to accept the Minutes of March 7, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

March 21, 2022 A Motion was made by Dan Finn to accept the Minutes of March 21, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes

April 4, 2022 A Motion was made by Dan Finn to accept the Minutes of April 4, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

May 2, 2023 A Motion was made by Dan Finn to accept the Minutes of May 2, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes. Karen noted that the agenda had 2023 instead of 2022.

BOARD OF HEALTH MINUTES

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May 23, 2022 A Motion was made by Dan Finn to accept the Minutes of May 23, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

June 13, 2022 A Motion was made by Dan Finn to accept the Minutes of June 13, 2022 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

September 12, 2022 (Amended) Motion made by Dan Finn to accept the Minutes of September 12, 2022 as amended, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes. (The second page of the minutes had a date of September 11, 2022)

March 6, 2023 A Motion made by Dan Finn to accept the Minutes of March 6, 2023 as written, seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

OLD/NEW BUSINESS

Dan reported that the Rabies Clinic on Saturday was a success with 6 dogs, 1 cat and 1 ferret. Next year advertising will begin earlier to possibly have more animals in attendance. It was a great learning experience for the Tufts students.

Opioid Settlement Money was brought up; however, discussion will take place at the next meeting on what to spend it on.

MAIL / CORRESPONDENCE

- Flyer received from FEMA Region 1 regarding a Naloxone/Narcan training open to the public, on Thursday April 13, 2023 from 1:00 p.m. to 2:30 p.m. via Zoom. To be posted on the website
- Received notice from Town Clerks Office that Ultra Mart at 215 Worcester Street paid the fine assessed them on March 29, 2023 for non-compliance with Tobacco Regulations.

UPCOMING MEETINGS

May 1, 2023 - Remote

June 5, 2023 - Hybrid in Conference Room A and via Zoom

ADJOURN

A motion was made by Dan Finn to adjourn at 7:12 p.m., seconded by William Muller via roll call vote: Dan Finn, William Muller, Austin Magnant, Karen Gwozdowski Gauvin and Jennifer Maynard all ayes.

These minutes were accepted at the May 1, 2023 meeting.